Oxygen MyData Plugin Settings for WooCommerce

Welcome to the **Oxygen MyData Plugin Settings for WooCommerce**. This guide will help you configure and manage the Oxygen settings in your WooCommerce store. The Oxygen plugin integrates with WooCommerce, providing enhanced functionalities for managing taxes, document creation, payment methods, and much more.

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Accessing Oxygen Settings

To access the Oxygen settings in your WooCommerce store:

1. Log in to your WordPress admin dashboard.
2. Navigate to **WooCommerce > Settings**.
3. Click on the **Oxygen** tab located among the other WooCommerce settings tabs.

Settings Overview

The Oxygen settings are divided into various sections, each covering different aspects of the plugin's functionality. Below is a detailed explanation of each settings field.

Oxygen API Key

- **Field Name:** Oxygen API Key
- **Description:** Enter the API key provided by Oxygen Pelatologio. This key is necessary to authenticate your store with Oxygen services.
- **Usage:**
    - Obtain the API key from your Oxygen Pelatologio account.
    - Enter the key in this field to enable communication between your WooCommerce store and Oxygen.

Environment

- **Field Name:** Environment
- **Options:** Live, Sandbox
- **Description:** Select the operating environment for Oxygen.
    - **Live:** Use Oxygen's production environment for real transactions.
    - **Sandbox:** Use Oxygen's testing environment to simulate transactions without affecting real data.
- **Note:**
    - When Sandbox mode is selected, a warning message "You are in SANDBOX mode" will appear.
    - When Live mode is selected, a confirmation message "You are in LIVE mode" will appear.

myData Configuration

Note: Read about the permissible combinations of myData category and type for issuing invoices and receipts from the official AADE page. If you do not set the category and type, you will not be able to issue any documents through the Oxygen Plugin.

Default myData Category

- **Field Name:** Default myData Category
- **Type:** Dropdown
- **Options:** Various default myData categories (e.g., category1_1, category1_2, category1_3)
- **Description:** Sets the default categorization for transactions.

Default myData Categorization Type

- **Field Name:** Default myData Categorization Type
- **Type:** Dropdown
- **Options:** Various default categorization types (e.g., E3_561_001, E3_561_002, etc.)
- **Description:** Sets the default categorization type for transactions.

Default myData Receipt Category

- **Field Name:** Default myData Receipt Category
- **Type:** Dropdown
- **Options:** Same as Default myData Category
- **Description:** Sets the default categorization specifically for receipts.

Default myData Receipt Categorization Type

- **Field Name:** Default myData Receipt Categorization Type
- **Type:** Dropdown
- **Options:** Same as Default myData Categorization Type
- **Description:** Sets the default categorization type specifically for receipts.

Customer Data Fields for Invoice Issuance – Required Fields Settings for Invoice Issuance

Existing Value for VAT Number (AFM)

- **Field Name:** Existing Value for VAT Number (AFM)
- **Type:** Dropdown
- **Options:** List of available meta keys from user meta data
- **Description:** Specifies the meta key (field name) used to store the customer's VAT or AFM number on the checkout page when dealing with a custom field.

Existing Value for Job Object

- **Field Name:** Existing Value for Job Object
- **Type:** Dropdown
- **Options:** List of available meta keys from user meta data
- **Description:** Specifies the meta key (field name) used to store the customer's job object.

Existing Value for Tax Office (DOY)

- **Field Name:** Existing Value for Tax Office (DOY)
- **Type:** Dropdown
- **Options:** List of available user meta keys
- **Description:** Specifies the meta key (field name) used to store the customer's tax authority (DOY).

Invoice Issuance Upon Selecting This Field

- **Field Name:** Automatic Invoice or Notification Issuance When This Field Is Checked
- **Type:** Dropdown
- **Options:** List of available user meta keys
- **Description:** Specifies the meta key (field name) that triggers the automatic issuance of an invoice or notification when checked.

Document Configuration

Default Document Type

- **Field Name:** Default Document Type
- **Type:** Dropdown
- **Options:**
    - None (No selection)
    - Invoice / Receipt
    - Notification

- **Description:** Sets the default type of document to be created.

Default Receipt Document Type

- **Field Name:** Default Receipt Document Type
- **Type:** Dropdown
- **Options:** List of available Oxygen document types
- **Description:** Specifies the type of receipt document to be created when specific order conditions are met.

Default Invoice Document Type

- **Field Name:** Default Invoice Document Type
- **Type:** Dropdown
- **Options:** List of available Oxygen document types
- **Description:** Specifies the type of invoice document to be created when specific order conditions are met.

Printing Options

Document Logos

- **Field Name:** Document Logos
- **Type:** Dropdown
- **Options:** List of available logos retrieved from Oxygen's API
- **Default:** The logo set as default in Oxygen
- **Description:** Selects the logo to be displayed on the generated documents.

Printing Type for Receipts

- **Field Name:** Select Printing Type for Receipts
- **Type:** Dropdown
- **Options:**
    - Select printing type (optional)
    - A4
    - 80mm (for thermal printers)
- **Description:** Selects the print format for receipts.
    - **80mm:** Recommended if using a thermal printer.
- **Note:** Selecting 80mm ensures that receipts are printed exclusively in this format.

Numbering Sequences

Numbering Sequences

- **Section Header:** Numbering Sequences
- **Description:** Assigns specific numbering sequences to different types of documents.
- **Fields:**
    - Each document type (e.g., TPY, TPDA, APY, ALP, Notifications) will have a field to select the corresponding numbering sequence.
- **Note:** Ensure that each numbering sequence is correctly configured to avoid issues in document creation.

Tax Configuration

Tax Settings

- **Section Header:** Tax Configuration
- **Description:** Maps WooCommerce VAT rates with Oxygen's VAT categorizations.
- **Fields:**
    - Each WooCommerce VAT rate will have a field to select the appropriate Oxygen VAT categorization.
- **Note:** Ensure that all applicable VAT rates are correctly mapped to avoid discrepancies in tax calculations.

Payment Methods

Payment Method Mapping

- **Section Header:** Payment Methods
- **Description:** Maps WooCommerce payment gateways with Oxygen's payment methods.
- **Fields:**
    - Each enabled WooCommerce payment method will have a field to select the corresponding Oxygen payment method.
- **Note:** Only enabled payment methods will appear for mapping.

Oxygen Payments

Enabling Oxygen Payments in WooCommerce

To enable this service and use it as a payment method during checkout, the Oxygen Payments service must be activated from your Oxygen Pelatologio account.

Oxygen Payments Order Status

Default Order Status for Oxygen Payment

- **Section Header:** Oxygen Payments - Order Status
- **Field Name:** Default Order Status for Oxygen Payment
- **Type:** Dropdown
- **Options:** List of WooCommerce order statuses (e.g., Processing, Completed)
- **Default:** Processing
- **Description:** Sets the order status to be assigned after a successful payment via Oxygen Payments.

Developer Settings

Enabling Oxygen Debugging

- **Field Name:** Enable Oxygen Debugging
- **Type:** Dropdown
- **Options:**
    - No
    - Yes

- **Description:** Enables or disables error logging for the Oxygen plugin.
- **Note:**
    - When enabled, WooCommerce log files will record Oxygen plugin actions, useful for troubleshooting.
    - Ensure that debugging is disabled in production environments to avoid unnecessary logging.

Exporting Oxygen Settings

The Oxygen plugin allows you to export your current settings in JSON format. This is useful for troubleshooting purposes.

Steps to Export Settings:

1. Navigate to **WooCommerce > Settings > Oxygen**.
2. Scroll down to the **Export Oxygen Settings** section.
3. Click the **Download Oxygen Settings** button.
4. A file named `oxygen-settings.json` will be downloaded to your computer.

Downloading Oxygen Log Files

Oxygen maintains log files for troubleshooting and monitoring purposes. You can download the latest Oxygen log file directly from the settings.

Steps to Download Log Files:

1. Navigate to **WooCommerce > Settings > Oxygen**.
2. Scroll down to the **Download Oxygen Log File** section.
3. The log file (e.g., `oxygen-YYYY-MM-DD.log`) will be downloaded to your computer.

Notes:

- If no log file is found for today, the message "No Oxygen log file found for today." will appear.
- Ensure that debugging is enabled in the Developer Settings to generate log files.

Additional Information

Automatic Creation of Fields in Checkout

- **Enable Option:** "Create billing fields during order"
- **Description:** When selected, the Oxygen plugin will automatically create fields for the customer's VAT/AFM number and job description on the checkout page.
- **Usage:**

    - Useful for stores requiring additional customer information for invoicing.
    - If not selected, you may need to add and manage these fields manually.

Retrieving Invoice Data via VAT Number (VIES)

- **Enable Option:** "Retrieve invoicing data via VAT number (VIES) on the checkout page"
- **Description:** When enabled, the Oxygen plugin will search via TAXISNET for Greek VAT numbers or through VIES for intra-community VAT numbers and automatically populate the necessary invoicing fields on the checkout page.
- **Usage:**
    - Enhances the checkout experience by reducing the need for manual data entry.

Shipment Code

- **Field Name:** Document Shipment Code
- **Type:** Text
- **Description:** Enter a shipment code using only Latin letters and numbers. Avoid using spaces and special characters.
- **Usage:**
    - This code is used in document creation and must be mapped to a product in Oxygen Pelatologio to display its code when creating a receipt/invoice.

Attach PDF Receipt/Invoice to Order Email

- **Field Name:** Attach PDF Invoice/Receipt to Order Email for the Above Order Status
- **Type:** Checkbox
- **Description:** When checked, the generated invoice or receipt will be automatically attached to the order email sent to the customer.
- **Usage:**
    - Provides customers with immediate access to their invoices or receipts.
    - Ensure that email templates are properly configured to support attachments.

Invoice/Receipt Language and Payment Status

Invoice/Receipt Language:

- **Field Name:** Invoice/Receipt Language
- **Options:** Greek, English, Use order language
- **Description:** Select the language for your invoices or receipts.

Invoice/Receipt Payment Status:

- **Field Name:** Invoice/Receipt Payment Status
- **Options:** Paid, Unpaid
- **Description:** Sets the default payment status for the created invoices or receipts.

Support and Troubleshooting

If you encounter issues or need further assistance with the Oxygen Settings for WooCommerce:

- **Check Log Files:**
    - Enable debugging mode and review the Oxygen log files for detailed error messages.
- **Contact Support:**
    - Reach out to the Oxygen Pelatologio support team, providing the log files and a description of the issue.

Support and Troubleshooting

If you encounter issues or need further assistance with the **Oxygen Settings for WooCommerce**, follow the steps below:

Check Log Files

- **Enable Debugging Mode:**
    - Navigate to **WooCommerce > Settings > Oxygen > Developer Settings**.
    - Set **Enable Oxygen Debugging** to **Yes**.
- **Review Log Files:**
    - After reproducing the issue, download the latest log file from the **Download Oxygen Log File** section.
    - Examine the log file for detailed error messages and information.

Contact Support

- **Prepare Information:**
    - Gather the Oxygen log files.
    - Write a detailed description of the problem, including steps to reproduce it.
- **Reach Out:**
    - Contact the Oxygen Pelatologio support team through their official support channels.
    - Provide the collected information to help the support team assist you effectively.