

Small Space Planning Worksheets

Review the space

Four English pages help you record the current use of a space, sort belongings, schedule small organising tasks and review possible purchases. Print the pages and complete them by hand. This is a sample PDF download, not an interactive form.

Record your observations below. Leave any field that does not apply blank and return to it when useful.

Date

Area or item

Current arrangement

Proposed change

Next step

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Sort belongings

Record your observations below. Leave any field that does not apply blank and return to it when useful.

Date

Area or item

Current arrangement

Proposed change

Next step

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Plan small changes

Record your observations below. Leave any field that does not apply blank and return to it when useful.

Date

Area or item

Current arrangement

Proposed change

Next step

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Review possible purchases

Record your observations below. Leave any field that does not apply blank and return to it when useful.

Date

Area or item

Current arrangement

Proposed change

Next step
